



Embassy
of the Federal Republic of Germany
Tel Aviv

J O B O F F E R

The German Embassy in Tel Aviv is seeking
a full-time **Security Guard** (41 hours / week)
to join the Embassy Team as soon as possible.

Duties:

- Member of the Embassy's Security Team
- Operation of the security gates of the airlock
- Visitor Control (control of IDs and communication with visitors)
- Operation and monitoring of alarm systems
- Visitor registration and management of the appointment calendar
- Telephone service

Requirements:

- very good command of Hebrew as well as good command of German or English is required
- Ability to work in a team, flexibility as well as high reliability
- Wiling to work in shifts between 07:00 h and 19:00 h
- Good manners and a neat appearance
- Training and/or experience in the security sector useful
- PC knowledge desirable

Employment conditions:

- Starting salary: 7.700 NIS (monthly, gross) + payments towards social security systems and pension insurance
- Additional employer's benefits (e.g. seniority bonus, travel allowance etc.)
- Regular 5-day working week from Monday to Friday
- After satisfactory work performance: open-ended contract

Non-Israeli applicants must be in possession of a valid work and residence permit for Israel (please provide a copy as proof).

Please send your conclusive **application** in German or English not later than **21st April 2017** by e-mail to:

German Embassy
Attn. of Ms Daniela Gräber
E-Mail: vw-10@tela.diplo.de

Please include the following **documents** (scans):

- CV with photograph
- Letter of motivation
- Police certificate of good conduct
- Copy of your passport and ID
- Letters of recommendation, proof of previous work experience, employer's reference letters

Please explain the motivation and reasons why you apply for the job (letter of motivation). Applications will be rejected if incomplete.

Please be available for evaluation in an assessment center on **4th May 2017** (whole day).

Unfortunately, the Embassy cannot reimburse any travel expenses in connection with the personal interviews.

Please be aware that the Embassy does not acknowledge receipt of individual applications, but will contact only those applicants who will be invited to a personal interview.